

Village of Coldwater, Ohio W-1

RETURN PART 1 - KEEP PART 2 FOR YOUR RECORDS
EMPLOYER'S RETURN OF TAX WITHHELD

Instructions on Reverse
side of Taxpayer's Copy

	DOLLARS	CENTS
1. Taxable Earnings paid all Employees subject to Coldwater, Ohio Village Income Tax.		
2. Actual Tax Withheld in period for Village Income Tax		
3. Adjustment of Tax for prior period (see instructions)		
4. Penalty: _____		
5. Interest: _____		
6. Total		

I hereby certify that the information and statements contained herein are true and correct.

(Signed) _____

(Official Title) _____ Date _____

THIS RETURN MUST BE FILED
ON OR BEFORE THE DUE DATE SHOWN BELOW
MAKE CHECK OR MONEY ORDER PAYABLE TO
VILLAGE OF COLDWATER INCOME TAX

MAIL TO:

Village of Coldwater
Department of Taxation
610 West Sycamore Street
Coldwater, OH 45828-1662

Company Name & Address

FID#

FOR MONTHS OF

DUE ON OR BEFORE

Notify Income Tax Department promptly of any change in ownership or name and address shown above.

If receipt is desired, return Taxpayer's Copy of this form and enclose a self-addressed, stamped envelope.

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Who Must File:

Each employer within or doing business within the Village of Coldwater, Ohio, who employs one or more persons (full time or part time) is required to withhold the tax of one percent (.01) from all salaries, wages, commissions, incentive payments, director fees, bonuses and other compensation paid taxable employees in accordance with Ohio Revised Code 718 at the time such compensation is paid and to file Form W-1 and remit tax to the Village Income Tax Dept. on or before the 30th day of the month following the quarterly period in which the withholding deduction was made except when the employer withholds one thousand dollars (\$1,000) or more per month for three (3) consecutive months, the employer must file Form W-1 and remit the tax to the Village Income Tax Dept. on a monthly basis or before the last day of the following month. Once required to remit on a monthly basis, the employer shall continue to file and pay monthly. Failure of an employer to actually withhold the tax does not exclude him from paying the tax. If you have any questions, call the Village of Coldwater Income Tax Department at (419) 678-2685.

Failure to File Return and Pay Tax:

Any taxpayer who shall fail or refuse to make any return or declaration required by the Ordinance, or any taxpayer who shall refuse to pay the tax, penalties, and interest imposed by the Ordinance or any taxpayer who shall refuse to permit the Tax Administrator or any duly authorized agent or employee to examine his books, records and papers, or who shall knowingly make any incomplete, false or fraudulent return, or who shall attempt to avoid the payment of tax, shall be guilty

Failure cont'd.

of a misdemeanor and shall be fined not more than \$500 or imprisoned for not more than six (6) months, or both. The failure of any taxpayer to receive or procure a return shall not excuse such taxpayer from making a return or from paying the tax.

How To Prepare This Form:

Line 1 - Enter Total Compensation Paid all taxable employees during the quarter or month for which return is made. If no compensation was paid during the quarter or month so indicate and return the form.

Line 2 - Enter total actual tax withheld from taxable employees during the quarter or month for Village of Coldwater, Ohio - Income Tax.

Line 3 - To adjust current payment of actual tax withheld for underpayment or overpayment in previous quarter or month.

Line 4 - If return is past due, enter 3% of the amount of line 2 for each month or part of month past due.

Line 5 - If return is past due, enter 2% of the amount of line 2 for each month or part of month past due.

Any payments of Tax, received or in case of payment by mail is postmarked after the due date, are subject to the interest and penalty.